



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 23rd January, 2020 at 7.00 pm

Place

Council Chamber - Town Council Offices, South Street, Farnham

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **Thursday 23rd January, 2020, at 7.00 pm** in the Council Chamber - Town Council Offices. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 23 January 2020

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



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Prayers

Prior to the meeting prayers will be said in the Council Chamber. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained. For this meeting a dispensation has been given to all councillors for the discussion on the precept.

3 Minutes

(Pages 7 - 12)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 19th December 2019 (Appendix A).

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements
To receive the Town Mayor's announcements.

6 Questions by Members
To consider any questions from councillors in accordance with Standing Order 9.

Part 1 - Items for Decisions

7 Working Group Notes (Pages 13 - 42)

To receive the notes and any recommendations of the following Working Groups:

- i) Community Enhancement held on 8th January 2020 **Appendix B**
- ii) Strategy and Finance held on 14th January 2020 **Appendix C**
- iii) Tourism and Events held on 15th January 2020 **Appendix D**
- iv) Cemeteries and Appeals held on 16th January 2020 **Appendix E**

8 Planning and Licensing Applications (Pages 43 - 56)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on: 23rd December 2019, and 6th January and 20th January 2020. **Appendices F, G and H**

9 Precept 2020/21 (Pages 57 - 60)

To agree the attached report and precept for 2020/21. **Appendix I**

10 Risk Management report (Pages 61 - 66)

To review and agree the annual risk management report. **Appendix J**

Part 2 - Items to Note

11 Timetable of meetings for the 2020/21 municipal year. (Pages 67 - 70)

To note the proposed timetable of meetings for 2020-21 at Appendix K.

12 Actions taken under the Scheme of Delegation

13 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

14 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies.

15 Date of Next Meeting

To note the date of the next meeting of Full Council on 12th March 2020.

16 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda in view of any confidential items under discussion.

Item 3 - Confidential Items

17 Services to Farnham Awards

To receive the recommendations of the Services to Farnham Awards Panel. **Exempt Appendix L**

18 Any confidential matters (if required) arising from discussions of the Working Group notes.

19 NOTE: This meeting will be followed by a meeting of the Council acting as Trustee of the Farnham South Street Trust

Council Membership:

Pat Evans, Alan Earwaker, David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward